Kem Chan

CS 250

12/2/2024

Module 6 Journal: Communication Practices and Project Management Tools

Amongst the various forms of communication, the best level of it is direct face-to-face to build personal relationships within the team. This helps create full transparency and openness within the Scrum Team with an information radiator would be the most effective. Sometimes the face-to-face meetings can go off topic with personal conversations and it does not allow everything to be covered within the allotted time. On the other hand, using a online information platform like zoom or Microsoft teams is more effective because it can hold a lot of information and it could be updated and viewed at any time. Multiple teams would be able to utilize this tool and stay up to date with each team’s progress for a project. Some teams may be in different locations, so being able to have the information radiator online is more beneficial in that case. Fo r instance if something was not covered or missed in the Daily update meeting or if something came up post meeting, the online information radiator would be able to have this information added at any time.

The SNHU Travel project utilizing communication practice that helps the team complete their work was face-to-face communication. Whenever our clients want to come up with any changes that want to be made to the software, it is necessary to meet with the team to discuss the desired changes. Having the opportunity to meet in person allowed us to ask questions the team had and communicate with them with each other about what actions needed to be done. After meeting with the team, sending an email to everyone to reassure what was discussed in case some team members were not able to attend the meeting to keep everyone informed of any changes.

An agile-project management tool such as JIRA or Azure Boards can help coordinate and increase efficiency within the team in various ways. One way is by having all team members involved in the process. These tools provide every team member with a way to stay connected with each other and updated on projects progress. This information can be updated quickly and in real time to allow everyone involved to be notified and stay on track with as little setback as possible. Almost everything about the project can be kept on these tools, it also helps with coordination and increasing efficiency.